



Women University, Swabi Khyber Pakhtunkhwa-Pakistan Positions Vacant

(Advertisement No. 05/2025)

Applications are invited from Pakistani qualified & eligible females except for serial number 08 and 09 on the prescribed form, at the university website: www.wus.edu.pk for the following vacant positions purely on fixed pay basis for a period of six months or till the arrival of regular incumbent whichever is earliest at Women University, Swabi Khyber Pakhtunkhwa, Pakistan.

S.No	Department/Discipline	Position	No. of Post(s)	Eligibility Criteria
1.	Computer Science	Assistant Professor (BPS-19)	01	- Ph.D. in the relevant field/subject from HEC recognized University/Institution. - Upper age limit: 45
2.	Food Science & Nutrition		01	- Ph.D. in Food Science, Food Science & Nutrition, Food Technology, Human Nutrition & Dietetics from HEC recognized University/Institution. - Upper age limit: 45
3.	Health Informatics		01	- Ph.D. in Health Informatics & Bioinformatics from HEC recognized University/Institution. - Upper age limit: 45
4.	Law	Lecturer (BPS-18)	01	- First class L.L.M from an HEC recognized University / Institution with no 3rd division in the academic career. - Upper age limit: 40
Administrative Positions				
5.	PS to Vice Chancellor	BPS-17	01	- First division degree (16 years education) from HEC recognized University/ DAI's with 05 years 'relevant experience of a secretarial job in a University or a Government Department or an Autonomous Organization. - Upper age Limit :35
6.	Junior Clerk	BPS-11	01	- Intermediate or equivalent in at least 2nd division qualification with a speed of 30 words per minute in typing and adequate computer literacy. - Upper age Limit :35
7.	Laboratory Assistant (Computer Science/I.T)	BPS-07	02	- F.Sc (Computer Science) in at least 2nd division. - Upper age Limit: 35
8.	Cook	BPS-02	02	- Matriculate in at least 2nd division OR literate with 05 years relevant experience. - Preference will be given to ex-servicemen - Upper age Limit :40
9.	Sweeper (Minority Quota)	BPS-02	02	- Matriculate in at least 2nd division OR literate with 05 years relevant experience. - Upper age Limit :40

Terms & Conditions:

1. Applicants should apply only on the prescribed form available at university website: www.wus.edu.pk.
2. The applicants are required to visit the University's web page on a regular basis for updates in the process.
3. A Bank draft in favor of Treasurer, Women University, Swabi OR online deposit to Account No. **238739974** United Bank Limited, Swabi Branch (0323) of **Rs. 4000/- for BPS-19, Rs. 3000/- for BPS-18, Rs. 2000/- for BPS-17, Rs. 1000/- for BPS-07 to BPS-11, and Rs. 500/- for BPS-02** Original Bank draft/online deposit slip, attested photocopies of all DMCs, degrees, certificates, experience certificates, CNIC, (03) recent passport size photographs, must be attached with the job Application Form.
4. Candidates serving in Government, Semi Government and Autonomous Bodies should process their applications through proper channel.
5. Candidates having Foreign Degree/certificate should attach Equivalency Certificate from HEC, Islamabad before the closing date.
6. Any change in contact details must be reported immediately to the Registrar Office.
7. The University reserves the right to increase or decrease the number of post(s) according to the need of various departments and reserves the right not to fill/withdraw any post/withhold the appointment against any advertised post(s)/cancel the whole advertisement without assigning any reason.
8. Candidates applying for more than one position should submit separate forms with all relevant copies and separate bank draft/deposit slip.
9. A CGPA 3.00 on the scale of 4.00 will be considered as First division.
10. Age relaxation shall be provided as per WUS Statutes-2018/Policy/Rules.
11. Only short-listed/eligible candidates will be called for test/interview. University will not be held responsible for any delay at part of the courier/mail service provider.
12. Incomplete application form(s), not supported by required documents and documents with ambiguity shall not be acceptable.
13. In case any information provided by the candidate in application form(s) is found to be incorrect or false at any stage, he/she will be disqualified, and action will be taken under the rules.
14. No TA/DA will be given for attending the test/interview.
15. All applications must reach the office of the undersigned on or before **October 21, 2025 (4:00 PM)**.
16. Applications received after the closing date may not be entertained, even posted before the closing date.

Note: Errors, Omission (if any) are liable to rectification by the University.

ADDITIONAL REGISTRAR
Women University, Swabi
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